



CITY OF ITHACA

108 East Green Street, Ithaca, New York 14850-5690

Department of Public Works - Engineering Division

Telephone: 607 / 274-6530

Fax: 607 / 274-6487

February 16, 2024

Ms. Stella Garber
University Facilities Data and Archives Resource Manager
Office of the University Architect
Cornell University
stella.garber@cornell.edu
212B Humphreys Service Building
Ithaca, NY 14851

Re: Street Addresses for Alumni Fields projects

Dear Stella,

By letter dated December 19, 2023, Jane VanDerzee requested approval of proposed new street addresses for the buildings incorporated in the Alumni Fields project. I apologize for the lengthy delay, but that request is hereby approved. In accordance with Section 342 of the Ithaca City Code, the City Engineer is the authority who assigns official street addresses within the City of Ithaca. **The street address for the following buildings, as shown in the attached request, shall be:**

- **Meinig Fieldhouse (CU facility code 2631G) shall be 313 Tower Road**
- **Marsha Dodson Field (CU facility code 5981 U) shall be 249 Tower Road**
- **Con TRLR PlntScnce Strtr N (6401 M, north construction trailer) shall be 243 Tower Road**
- **Con TRLR PlntWScnce S (6401 P, north construction trailer) shall be 245 Tower Road**

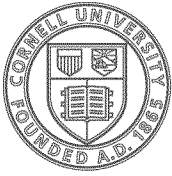
It is your responsibility to name or number the individual units on the property and to coordinate with utility companies, the Post Office, and the Tompkins County Department of Emergency Response. Please notify others impacted by this change, and make any appropriate signage changes to reflect the official street address. Fire Code of New York State, section 505.1, requires buildings shall have numbers that are plainly visible from the street fronting the property. Numbers shall be a minimum of 4 inches high with a minimum stroke width of 0.5 inch.

Sincerely,

Tim Logue
Director of Engineering

Cc: Postmaster
Tompkins County Assessor
Verizon Telephone
Time Warner Cable
NYSEG
TC Fire Coordinator's Office

City Chamberlain
City Water & Sewer
City Building Dept.
Ithaca Police Dept.
Ithaca Fire Dept.
Bangs Ambulance



Cornell University

12/19/2023

Facilities and Campus Services

Facilities Information Group Mgr.

Jane Van Derzee

Jbv2@cornell.edu

Stella Garber

Sfg56@cornell.edu

TO: Tim Logue, City of Ithaca Transportation Engineer

SUBJECT: Request for street address:
Meinig Fieldhouse (CU facility code 2631G)
Marsha Dodson Field (5981U)
Con TRLR PlntScnce Strtr N (6401M)
Con TRLR PlntScnce Strtr S (6401P)

CC: Ron Flynn, University Fire Marshal
Dan Maas, Associate Director Emergency Management & Business Continuity
Matthew Coats, Associate Director of Athletics, Intercollegiate Operations
Elisabete Godden, Meinig Fieldhouse Project Manager
Davies Orinda, Plant Science Project Manager
Leslie Schill, University Planner
Michael Niechwiadowicz, Building Code Program Manager

Attachments:

- "Meinig L1-02 Permit Set 2023-12-08_highlighted"
- "Renovate Physical Science Phase 1 – Site" Staging Map"

Cornell University requests 4 street addresses for 3 facilities and a playing field in the vicinity of Alumni Fields that are the result of two separate construction projects: Meinig Fieldhouse a project in design and the Plant Science renovation project that is underway.

The site plan below describes the location of the facilities and addresses of adjoining buildings. These locations inform our street addressing recommendations which are based on the standard City of Ithaca house number methodology of 33 feet per address. House number assignments use the Weill Hall address of 237 Tower Road as the initial reference point for measurements for 200 block addresses and the Bradfield Hall loading dock driveway (start of the 300 block of Tower Road) for the 300 block addresses.

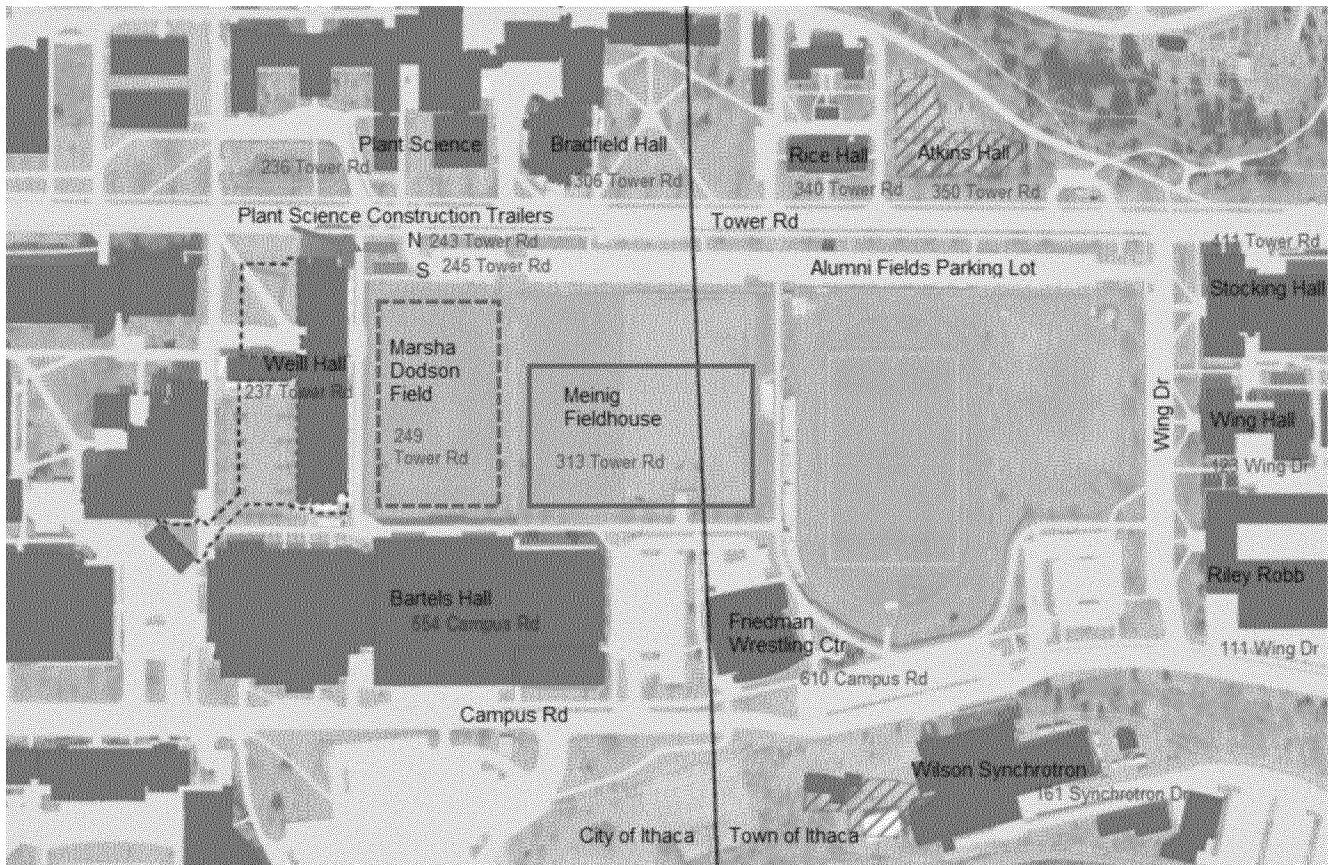
313 Tower Rd - Meinig Fieldhouse (CU facility code 2631G)
249 Tower Rd – Marsha Dodson Field (5981U)
243 Tower Rd - Con TRLR PlntScnce Strtr N (6401M, north construction trailer)
245 Tower Rd - Con TRLR PlntScnce Strtr S (6401P, north construction trailer)

"Meinig L1-02 Permit Set 2023-12-08_highlighted" attachment:

- Meinig Fieldhouse also known as Indoor Sports & Recreation Center
- Identifies the Ithaca Fire Department approved primary access point for the fieldhouse from Tower Rd as well as secondary access from Campus Rd, locations of fire control panels, and hydrants.
- Additional details on Marsha Dodson Field (Identified on the attachment as Field Hockey Field), which was addressed from the centerline of the field.

"Renovate Physical Science Phase 1 – Site" Staging Map"

- Location of the construction trailers relative to the Plant Science project construction fence. (Trailers that are inside a construction site fence would typically be assigned the same address as the parent building, but since these trailers are outside the fence and on the opposite side of the street, individual addresses need to be assigned.)



A letter with address approval, as well as notification to the appropriate outside agencies is required. Cornell will notify the campus constituents associated with the projects.